

# **Volunteer Information and Application Form**

# Nature Finance 2024 Conference

Savoy Place, 2 Savoy Place, London WC2R 0BL • 05 November 2024 • 7 am to 7 pm

Ecosystems Knowledge Network is looking for volunteers to help ensure the smooth running of the Nature Finance 2024 conference. Tasks include helping at registration, directing delegates around the event, liaising with speakers, and ensuring they are ready for their session, holding the microphone in Q&A sessions and helping set-up.

Each volunteer will get free entry to the conference as well as the opportunity to learn about the UK nature market and hear the latest developments in this exciting field, including leading project case studies, funding mechanisms, and buyer and investor perspectives.

Volunteers are expected to work for approximately 4 hours throughout the day. No specific skills or experience are necessary – just a professional and enthusiastic attitude and an interest in the subject. We will do our best to ensure that each volunteer is able to listen to the sessions they are most interested in.

If you would like to apply to be a conference volunteer please read the FAQ, then complete and return this application form by following this link

### Nature Finance 2024 application form

Closing date: Tuesday 01 October 2024 (places are limited and applications will be considered upon receipt so please apply as soon as possible to secure your place).

## **Frequently Asked Questions**

#### Who is eligible to be a conference volunteer?

Any student may apply to volunteer at the Nature Finance 2024 event.

#### When are conference volunteers needed?

Exhibitors will arrive from 7am and delegates will start arriving at the conference from 8am. The conference will start at 9.15am and will end around 5.30pm with a networking event until 6.30pm. Conference volunteers are expected to arrive at the conference at 8am (earlier if possible) for a morning briefing before delegates arrive. Volunteers will be finished by 5.30pm but are welcome to stay for drinks and networking.

#### What do I get as a conference volunteer?

The conference provides volunteers with:

- Free entry to the conference;
- Lunch and refreshments;
- Delegate pack;
- Opportunity to learn about Nature Finance





• Opportunity to meet people and network with industry professionals.

#### What shall I wear?

This is a business conference, and you are expected to dress appropriately.

#### What don't I get as a conference volunteer?

There are some important considerations for you to be aware of:

- Conference volunteers are responsible for their own travel arrangements. EKN may be able to reimburse travel within London.
- An evening meal will not be provided

#### What kind of work will I do as a volunteer?

A variety of volunteer roles are required, these include registration and directing delegates, liaising with speakers, and ensuring they are in front row seats before their session, holding the microphone in Q&A sessions.

We will do our best to ensure that volunteers are able to listen to the sessions they are most interested in. Please let us know on the form below. See the conference programme at <u>Nature Finance UK 2024 - Ecosystems Knowledge Network</u>

You will be responsible to following health and safety guidance of the venue and EKN.

#### Why would I want to volunteer?

Most volunteers are expected to work approximately 4 hours in total throughout the day. The rest of the time is available to attend the conference sessions and lunchtime talk to exhibitors and delegates.

#### Do I have to be there for the whole conference to be a volunteer?

Although we ask you to be available to work from 8am, volunteers are only expected to do short periods of work throughout the day. If you are working on the afternoon session, you will need to stay until the end of the day. We would appreciate any help at the end of the day with tidying up, however you once you have finished at the session you are working on you are free to go.

# If you have another question we have not covered please email Catherine@ecosystemsknowledge.net