



Indoamerican Refugee and Migrant Organisation  
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## Latin American Youth Forum (LAYF) Volunteer Mentor

### ROLE INFORMATION

- **When:** 3.5 hrs per week - essential availability after school hours.
- **Where:** At IRMO (SW9 7JP) or remotely as agreed with the young person.
- **Term:** Minimum commitment of 4-6 months.
- **Reporting to:** Youth Worker & Mentor.
- **Expenses:** Volunteers have their travel expenses (to and from IRMO) and lunch (if you volunteer a full day) reimbursed against receipts.

### ABOUT IRMO

IRMO works to enable the development, agency, and participation of Latin Americans and other Spanish and Portuguese speakers, by responding to both immediate needs and structural inequalities. We do this by offering high-quality information and advice services, opportunities for development and training, and a platform to seek social and systemic change. Our work is organised across three main operational areas - Advice and Casework; Education, Training and Employment; Children and Young People - and a cross-cutting area - Advocacy, Research, Policy Mapping and Campaigning. More information at [www.irmo.org.uk](http://www.irmo.org.uk).

### ABOUT THE CHILDREN & YOUNG PEOPLE AREA

Our programme of support for recently arrived Latin American children and young people ensures that our young service users can have the best possible start in the UK. We offer English language classes and homework support, advice & advocacy to access mainstream education and statutory services, learning workshops for young people and targeted mentoring for education and employment. Children and young people at IRMO can access the following activities:

- **English for Speaker of Other Languages (ESOL):** children and young people can learn English through targeted ESOL classes tailored to age, language abilities and learning needs.
- **Advice & Advocacy:** parents can access one-to-one advice, practical support and workshops on school admissions as well as access to healthcare, welfare and other basic needs.
- **Individual Mentoring:** children can find the support they need to overcome educational challenges and young people can plan their next steps into employment.
- **Group Learning Workshops:** young people can learn new skills, socialise, explore career paths and get exposure to industries of interest through a weekly provision of inspirational, theme based and creative workshops.



## ABOUT THE ROLE

This is an exciting opportunity to join IRMO and be part of the **Latin American Youth Forum (LAYF)**. LAYF is a youth-led group based at IRMO for migrant and refugee young people aged 13-19 where activities are offered in a trilingual space (Spanish, Portuguese and English). LAYF ensures that everyone can feel safe and supported to overcome barriers and find their feet in the UK.

At LAYF young people can:

- **Learn English** through fun and engaging weekly ESOL (English for Speakers of Other Languages) classes.
- **Learn new skills** and get inspired through weekly educational, art and theme-based workshops.
- Get support to **access education, volunteer and employment** opportunities through a targeted mentoring programme.
- Lead the **LAYF Youth Steering Group**, learn about leadership and inspire other Spanish and Portuguese-speaking young people.
- **Explore London** and its surrounding through cultural trips and residentials.

The LAYF Volunteer Mentor will deliver a programme of 8-12 mentoring sessions focusing on the personal, educational and professional development of each mentee. They must be fluent in Spanish or Portuguese, and English and have availability to support young people on weekdays during out-of-school hours. The sessions can take place at IRMO or remotely as it's most convenient for the mentee.

## MAIN TASKS

- Plan and deliver a targeted mentoring programme suited to the needs of each mentee.
- Write accurate mentoring notes during/after each session and discuss progress at regular supervision meetings.
- Allocate some time to research on the best way to support the mentee and any resources that might be beneficial for the session and for them to work on.
- Carry out regular monitoring & evaluation tasks.
- Meet regularly with the Youth Worker & Mentor to check on the progress of mentees.

## WE ARE LOOKING FOR SOMEONE WHO IS/HAS:

- Fluent in English and Spanish, or English and Portuguese (essential).
- Some experience in mentoring young people in school or out-of-school setting.
- Aware of the issues facing migrants, especially children and young people, in the UK.
- A warm, friendly, patient and empathetic approach towards young people with complex needs.



- Good time management and organisational skills to be able to deliver regular mentoring sessions.
- Ability to set own work priorities, take initiative and work independently with the young people.
- Some knowledge of safeguarding and child protection in the UK.
- Non-judgemental, empathetic and committed to IRMO's mission and values.

## ADDITIONAL REQUIREMENTS

- Two references from current/previous employers.
- Enhanced DBS Check (completed through IRMO).
- Safeguarding Level 1 certificate (completed through IRMO).
- One month trial period.

## BENEFITS FROM VOLUNTEERING AT IRMO

- You can support Latin Americans in London to overcome challenges.
- You can take part in community events, trips and celebrations organised for and by the Latin American community.
- You can learn new skills in a dynamic and multicultural environment such as languages, communication, facilitation, IT and monitoring & evaluation.
- You will receive a reference after completing a minimum 3-month volunteering period.
- You have the opportunity to attend in-house and external training sessions.
- You will receive regular supervision and coaching on skills development.

## HOW TO APPLY

Please send your **CV** and a **short cover letter** (max 1 page A4) to [volunteer@irmo.org.uk](mailto:volunteer@irmo.org.uk) with 'LAYF Volunteer Mentor' in subject highlighting:

- why you are interested in the role.
- any relevant experience that would make you the perfect volunteer.
- what you would like to gain from this role.

We aim to fill the volunteering vacancy as soon as possible so we will be interviewing candidates on a rolling basis.